ID: _____

FESTIVAL OF TREES

| Location |

AISLE OF WREATHS CHECKLIST

Receipted Costs: _____   **Width:** _____

Upon receipt of this list at the check-out table, you will receive two thank you tickets to Festival of Trees (Wednesday, Nov. 30 thru Saturday, Dec. 3, 2022) <mark>or</mark> one ticket to Opening Night (Adults only, one ticket admits 2 adults).

Name of Wreath: _____ **(22 characters max)**

Honor/Memorial Name (if applicable)**:** _____

Description: _____

- ☐ No items have been nailed or screwed to the door
- ☐ Ornaments have been glued together and wired on
- Y / N Has Lights
- Y / N Battery Powered: Y / N Extra batteries are in bag behind door
- Y / N Wreath hanger goes with wreath – place sticker
- Y / N Carpet square goes with Wreath – place sticker
- Y / N Item has Gift Certificate – if so, collect and fill out form
- ☐ Any boxes have been marked and left behind door
- ☐ Story (if applicable) has been emailed to festivalwreaths@gmail.com
- ☐ Itemization of Expenses turned in   } Staple to this checklist
- ☐ Sign has been verified – decorator initialed } and put in inbox
- ☐ Tickets/Voucher given to Decorator

Special Instructions: _____

_____   _____
Decorator's Signature   Aisle Worker's Signature

****
Place this section on the wreath/door after the display is completed and checked out.

Name of Wreath _____

ID: _____ | Location |