



2022 Quilt Block Policies and Procedures

Registering Your Quilt

- Complete and submit the registration form by November 1, 2022.
 - Follow the instructions thoroughly.
- Upon receipt of your completed registration, you will receive an email confirmation.
 - If you do not receive your email confirmation (check your spam!) email festivalquilts@gmail.com.
- Specify the size of your quilt to reserve an appropriate amount of space.
- If you register but are unable to fulfill this commitment, please email festivalquilts@gmail.com so all spaces may be utilized.
- **Note: Do NOT** solicit businesses for a donation without first clearing that contact with Festival and Foundation Leadership.

Things to Remember When Planning Your Quilt

- All quilts become the property of Festival of Trees and will be priced and sold as such.
 - Due to space limitations, your quilt may be sold in our Quilt Block or Cash and Carry Department.
- All sizes of quilts are welcome. Please make sure the workmanship is of highest quality.
 - Quilts may be hand or machine quilted.
- Name your quilt on your registration form. (22 characters or less)
- Keep a record of expenses and save receipts for your tax purposes.
- Complete and turn in the Itemization of Expenses form.
- Quilts must be turned on Saturday, November 5 or Saturday, November 19, 2022 between 8:30 a.m. and 12:00 p.m.
 - You may send it with a Board Member or deliver it personally to the Festival Warehouse at 824 West Fine Drive, Suite 100, Salt Lake City, UT 84119
 - If you have questions or concerns about delivery, please email festivalquilts@gmail.com

Thank you for your support of Primary Children's Hospital!

For more information contact:

Valerie Cutrer

801.808.1366

festivalquilts@gmail.com