



2023 Quilt Block Policies and Procedures

Registering Your Quilt

- Complete and submit the registration form by November 1, 2023.
 - Follow the instructions thoroughly.
- Upon receipt of your completed registration, you will receive an email confirmation.
 - If you do not receive your email confirmation (check your spam!) email festivalquilts@gmail.com.
- Specify the size of your quilt to reserve an appropriate amount of space.
- If you register but are unable to fulfill this commitment, please notify Valerie Cutrer, Quilt Block Chair, by email (festivalquilts@gmail.com) so all spaces may be utilized.
- **Note: Do Not** solicit businesses for a donation without first clearing that contact with Primary Children's Hospital Foundation (801-357-3638).

Things to Remember When Planning Your Quilt

- All quilts become the property of Festival of Trees and will be priced and sold as such.
 - Due to space limitations, your quilt may be sold in our **Quilt Block** or **Cash and Carry** Department.
- All sizes of quilts are welcome. Please make sure the workmanship is of highest quality.
 - Quilts may be hand or machine quilted.
- Name your quilt on your registration form (22 characters or less).
- Keep a record of expenses and save receipts for your tax purposes.
- Complete and turn in the **Itemization of Expenses Form**.
- Quilts must be turned on Saturday, November 4 or Saturday, November 18, 2023 between 8:30 a.m. and 12:00 p.m.
 - You may send it with a board member or deliver personally to the Festival Warehouse, 824 West Fine Drive, Suite 100, Salt Lake City, UT 84119
 - If you have questions or concerns about delivery, please email festivalquilts@gmail.com

Opening Night

- As a **Thank You** for your efforts and generosity, upon delivery of your quilt at checkout (or upon quilt turn in) you will receive one Opening Night invitation (each invite will admit two adults) for Tuesday, November 28, at 7:00 p.m., **or** two Festival tickets to be used any day Wednesday through Saturday of Festival week.
- Babies and children under the age of 16 will **not** be admitted Opening Night.

- After Decorating Day, Opening Night tickets cannot be exchanged for admittance into the Festival later in the week.

Thank you for your *Gift of Love* to the children at Primary Children's Hospital!

For more information contact:

Valerie Cutrer

801.808.1366

festivalquilts@gmail.com

Please consider volunteering during the week of Festival. Visit www.festivaloftreesutah.org for more information.