

# FESTIVAL OF TREES

## Food Handler's Guidelines

### I. Personal Hygiene

- Wash hands in area not used for food preparation. Hands should be washed using soap and warm water for at least 20 seconds. Thereafter, hands are to be washed frequently.
- Hats, caps, or hairnets are to be worn when preparing food.
- Wear clean clothing, including shoes, when preparing food.
- Fingernails should be short and clean when preparing food.
- Those preparing food should not have symptoms or any type of communicable disease such as nausea, diarrhea, coughing or sneezing.
- Food handlers should not have any cuts, boils, sores, or skin lesions.
- Latex gloves must be worn when handling food.

### II. Food Preparation

- Make sure the area to be used is clean.
- Wash and disinfect all surfaces to be used.
- Wash all utensils to be used in food preparation.
- Use clean cloths for wiping surfaces. Keep cloths used for cleaning surfaces separate from those used for wiping up floors.
- Use only foods which have been cared for properly.
- Perishable foods should be stored at temperatures of 45 degrees or less.
- Store foods in containers designated for food use. Do not store foods in containers which have been used for chemicals or non-food items.
- Do not store or use chemicals in any containers you plan to use for food.

### III. Festival Drop Off

- Food brought to Festival must be in boxes lined with waxed paper, clear plastic wrap, or kitchen foil. All foods should be covered with similar wrap.
- Do not bring food in boxes which have contained raw meat.
- **Please label the types of breads, cookies, etc., you bring to Festival.** It is easier for us to sell the products when we can tell purchasers what they contain.
- Foods which contain dairy products needing to be refrigerated cannot be sold at Festival of Trees. We are not equipped to take proper care of these foods.
- All food donations must be delivered with a completed Donation/Board of Health form.
- Last but not least, no one wants to have those buying food at Festival of Trees become ill. If you are unsure as to the safety of food you are considering using for Festival of Trees, please remember, *"when in doubt, throw it out!"*

Thank you so much for your willingness to help. We appreciate your cooperation in making this year's Festival of Trees the very best one yet!