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Bear River Valley Hospital

A. Facility Specific Information

Student Placement Coordinator ................................................................. 435-207-4701
Main Hospital number .................................................................................. 435-207-4500
Human Resources .......................................................................................... 435-207-4701

Emergency Code Responses

All emergency Codes are listed in your Student Orientation manual. Dial extension 33333, state problem and location.

Specific Guidelines for Supervision of Nursing Students in Patient Care Areas

- The RN or LPN patient care provider emphasizes that insulin and heparin dosage must always be checked by a second RN or LPN prior to administration.
- The patient care provider does not direct students to give medications intravenously unless they confirm that the student has completed IV training in the school program (typically no IV's in the first year of nursing school.) After the instructor confirms that the IV training has been completed, the care provider may direct the student to administer IV and IV push medications under the direct supervision of the patient care provider, but may never direct the student to push narcotics, chemotherapy, experimental drugs or medications being used in a drug study.
- The student may not make adjustments to nor set up pain management systems on intravenous pumps.
- The student may NOT carry narcotics keys. Students may assist with end of shift narcotics audits as a learning experience, but CANNOT sign as the second person on the audit form nor sign to receive narcotics from the pharmacy. The employed RN, LPN or Respiratory Care Practitioner documents all narcotic administration.
- The patient care provider validates documentation of care performed by students, including medication administration and other procedures. This is done by cosigning documentation on paper charting or by completing the “Nurse On Duty” option in the computer.
- Patient care departments may have additional guidelines that further define the skills in which students may participate. If this is the case, the patient care provider is responsible to review the guidelines with the instructor and student before the student begins the clinical experience.

Parking Information

Students may park in the main front lot at the hospital. Please do not park in the stalls closest to the hospital or outside of the ER. These stalls are for patients and hospital visitors.
Cassia Regional Medical Center

B. Facility Specific Information

Student Placement Coordinator ................................................................. 208-677-6437
Medical and Pharm D Residency Program .............................................. 208-677-6437
Main Hospital number ............................................................................... 208-678-4444
Risk Management ............................................................. 208-677-6585 (extension 76585 if dialing inside the hospital)

Emergency Code Responses

All emergency Codes are listed in your Student Orientation manual. Dial extension 33333, state problem and location.
Logan Regional Hospital

Facility Specific Information

Student Placement Coordinators:
- General students ...................................................................................................................... 435-716-5365
- Nursing students (LPN, RN, NP) .............................................................................................. 435-716-5113
- Observations only ..................................................................................................................... 435-716-5525

Main Hospital number ........................................................................................................ 435-716-1000

Human Resources .................................................................................................................... Ext. 5112

Security ..................................................................................................................................... Ext. 5110

Risk Management ................................................................................................................... Ext. 5138

Emergency Code Responses

Emergency Codes are listed in your Student Orientation manual; the following are in addition to those listed. Dial extension 33333, state problem and location.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Initial Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Chemical Spill</td>
<td>Spills &amp; Leaks</td>
<td>R - Recognize: Identify material, check label, obtain MSDS and follow directions. A - Avoid contaminating yourself, patients and co-workers I - Isolate the area and contain spill by using towels N - Notify Security and/or Engineering, dial operator ext. 33333</td>
</tr>
<tr>
<td>Spill</td>
<td>Chemical Spill Unmanageable: Operator will call 911 for Fire department response. Clean-up and disposal will be conducted by the Fire Department Hazardous Materials Response Team.</td>
<td></td>
</tr>
</tbody>
</table>
| Earthquake   | Movement of the building and shaking lights would be a first indicator of an earthquake. | **DUCK - COVER – HOLD**  
- Rescue persons in danger  
- Move patients away from windows  
- Lock bed wheels/side rails up, lower and attach IV to bed  
- Leave doors open (unless fire)  
- Disconnect equipment with fire potential  
- Do not use elevators  

**Note:** Further action may be required after Engineering assesses damage. |

| Code | Trauma | Expected arrival of three or more “Trauma One” patients in the Emergency Department. | When a “Code Trauma” is announced, the following individual should respond to the Emergency Department:  
ED Manager/Trauma Coordinator, ECG Tech., Engineering, ICU Dept. RN, Laboratory Tech., Medical Dept. RN, PR representative, Radiology Tech., Respiratory Therapist, Security, Social Services, Staffing Coordinator, Surgeon on-call, Surgical Dept. RN |
|------|--------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|

| Code | Evacuation | Follow department specific evacuation plan. | The Command Center will determine if an evacuation is necessary.  
Evacuation Methods:  
- **Horizontal** is the preferred method. Go to the closest safe area designated on the same floor. |
|------|------------|------------------------------------------|-------------------------------------------------------------------------------------------------|

Revised: 9/16
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Initial Response</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>- <strong>Vertical</strong>- is used when horizontal evacuation is not possible or appropriate. Take the stairs to the first safe floor below you.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- <strong>Partial Evacuation</strong>- Effected department(s) evacuate to area designated by each department</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- <strong>Total Facility Evacuation</strong>- Evacuate to outside area designated by Command Center</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Assist Patients or anyone who needs assistance</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Evacuation Priority:</strong> 1-Immediately endangered; 2-Ambulatory (Walking); 3-Non-Ambulatory (Wheelchair); 4-Bedfast (Critically ill)</td>
</tr>
</tbody>
</table>

**Computer Access**

Students requiring computer access must contact the Student Placement Coordinator.

**Specific Guidelines for Supervision of Nursing Students in Patient Care Areas**

- The RN or LPN patient care provider emphasizes that insulin and heparin dosage must always be checked by a second RN or LPN prior to administration.

- The patient care provider does not direct students to give medications intravenously unless they confirm that the student has completed IV training in the school program (typically no IV’s in the first year of nursing school.) After the instructor confirms that the IV training has been completed, the care provider may direct the student to administer IV and IV push medications under the direct supervision of the patient care provider, but may never direct the student to push narcotics, chemotherapy, experimental drugs or medications being used in a drug study.

- The student may not make adjustments to nor set up pain management systems on intravenous pumps.

- The student may NOT carry narcotics keys. Students may assist with end of shift narcotics audits as a learning experience, but CANNOT sign as the second person on the audit form or sign to receive narcotics from the pharmacy. The employed RN, LPN or Respiratory Care Practitioner documents all narcotic administration.

- The patient care provider validates documentation of care performed by students, including medication administration and other procedures. This is done by cosigning documentation on paper charting or by completing the “Nurse On Duty” option in the computer.

- Patient care departments may have additional guidelines that further define the skills in which students may participate. If this is the case, the patient care provider is responsible to review the guidelines with the instructor and student before the student begins the clinical experience.

**Tobacco Free Campus**

Logan Regional hospital is tobacco free throughout the entire campus, including all buildings, parking lots, grounds and Intermountain company vehicles. “**Tobacco Use Prohibited**” signs are clearly posted. Extinguishing containers are located near these signs.

**Parking Information**

The blue-lined parking stalls are reserved for employees and students (blue shaded areas on the map below). Parking violations are subject to fines. If you have questions, call (435) 716-5147.
Emergency Code Responses

Emergency Codes are listed in your Student Orientation manual; the following are in addition to those listed.
Dial extension 33333, state problem and location.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Initial Response</th>
<th>Follow-up</th>
</tr>
</thead>
</table>
| Code Cardiac Alert | Emergency Department Alert: Expected arrival of a cardiac patient to the Emergency Department. | - Heart Institute, Critical Care Shift  
- Coordinator and Respiratory Care respond to this alert  
- Prepare for patient arrival | N/A |
| Code Trauma Alert | Emergency Room Alert: Expected arrival of a limited number of severely injured patients in the Emergency Department. | - OR, Respiratory, Radiology, Emergency, Critical Care and Laboratory are alerted.  
- Trauma surgeon is paged  
- Prepare for patient(s) to arrive | N/A |
| Code White | Additional nursing personnel needed during short-term clinical crisis. | - Each nursing unit will send all available RNs or LPNs to the designated unit  
- Bring IV start kit, gloves, BP cuff and stethoscope | Assess and complete report of incident.  
- Submit report to the Safety Officer, Security Office x77102 |
| Code Manpower | Additional personnel needed to respond to any emergency. | Code Manpower:  
- All supervisors send one person from each department to the announced location.  
- Engineering respond  
Code Manpower Maximum Response:  
- ALL available personnel respond | Assess and complete report of incident.  
- Submit report to the Safety Officer, Security Office x77102 |
| Code Hazardous Material | Spills & Leaks  
- Unmanageable: Operator will call Fire Department  
- Manageable: Notify Security (Chemical Spill Team) x77100 | Rescue victims and provide first aid if safe to do so:  
- Call 77100 for Spill Team (Security)  
- Isolate the area  
- Identify material, check label  
- Contain spill, using towels etc.  
- MSDS: call (800) 451-8346 | Assess and complete report of incident.  
- Submit report to the Safety Officer, Security Office x77102 |
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Initial Response</th>
<th>Follow-up</th>
</tr>
</thead>
</table>
| Code OB      | Mother in labor - medical emergency                                          | **Code OB Team members respond:**  
- Security, Family Practice Resident,  
  Crit.Care Shift Coord., Lab, OR Nurse,  
  OR Anesthesiologist, Intensivist,  
  Pharmacy, Respiratory Therapy, NICU. | - Complete report of incident.  
- Submit report to the Safety Officer,  
  Security Office x77102 |
| Code Earthquake | **Earthquake**  
*Motion sickness or dizziness may be first indication of an earthquake.*  
- DO NOT EVACUATE unless Code Evacuation is activated  
  | **DUCK - COVER – HOLD**  
- Rescue persons in danger  
- Move patients away from windows  
- Lock bed wheels/side rails up/Lower and attach IV to bed  
- Leave doors open (unless fire)  
- Disconnect equipment with fire potential  
- DO NOT use elevators | - Assess and complete report of incident.  
- Submit report to the Safety Officer,  
  Security Office x77102 |
| Code Evacuation | **Partial Evacuation**  
- Effected Department(s) evacuate to area designated by each department  
  | **Internal (Code Announced “Code Evacuation location”)**  
- Department decision  
- Evacuate laterally or down to a safe location  
- Use telephones for emergency communication only  
- Call Code Manpower if more help is needed  
  | **Evacuation Priority:**  
1) Immediately Endangered  
2) Ambulatory (Walking)  
3) Non-Ambulatory (Wheelchair)  
4) Bedfast (Critically ill)  
  | - Assess and complete report of incident.  
- Submit report to the Safety Officer,  
  Security Office x77102 |
| Code Computer | **Computer Virus Response**  
Immediately save work and log off every computer shutting them down within one minute of the code announcement. If computer will not log off properly, shut it down by pressing the off button or unplugging the machine. All computers are to remain off until the code is cleared. DO NOT call PBX office, wait for them to call each department. | - Complete report of incident.  
- Submit report to the Safety Officer,  
  Security Office x77102 |


Specific Guidelines for Supervision of Nursing Students in Patient Care Areas

- The RN or LPN patient care provider emphasizes that insulin and heparin dosage must always be checked by a second RN or LPN prior to administration.

- The patient care provider does not direct students to give medications intravenously unless they confirm that the student has completed IV training in the school program (typically no IV’s in the first year of nursing school.) After the instructor confirms that the IV training has been completed, the care provider may direct the student to administer IV and IV push medications under the direct supervision of the patient care provider, but may never direct the student to push narcotics, chemotherapy, experimental drugs or medications being used in a drug study.

- The student may not make adjustments to nor set up pain management systems on intravenous pumps.

- The student may NOT carry narcotics keys. Students may assist with end of shift narcotics audits as a learning experience, but CANNOT sign as the second person on the audit form nor sign to receive narcotics from the pharmacy. The employed RN, LPN or Respiratory Care Practitioner documents all narcotic administration.

- The patient care provider validates documentation of care performed by students, including medication administration and other procedures. This is done by cosigning documentation on paper charting or by completing the “Nurse On Duty” option in the computer.

- Patient care departments may have additional guidelines that further define the skills in which students may participate. If this is the case, the patient care provider is responsible to review the guidelines with the instructor and student before the student begins the clinical experience.

Department Orientation

Students are required to orient themselves to each department they are assigned. Students will be provided a department orientation checklist with their student packet. Students are to sign and date the checklist when completed and return it to the Student Placement Coordinator as soon as possible. Student ID badges will not be issued until all packet requirements are complete.

Computer Access

If you need computer access while at McKay-Dee, contact the Student Placement Coordinator.

Smoking Policy

(Effective January 1, 2011) McKay-Dee Hospital, McKay-Dee Surgical Center, the Behavioral Health Institute and the Annie Dee Taylor Guest House are tobacco free campuses. Campus areas include all buildings, parking lots, grounds and company vehicles. “Tobacco Use Prohibited” signs are clearly posted. Extinguishing containers are located near these signs.

Parking Information

Shuttle Service: Free and Fast. Shuttle services are provided at the parking terrace located at 3900 Eccles. Parking at the terrace is strongly recommended for students. Shuttle service to and from the terrace begins at 4:30a.m., and continues until 7:30p.m. The shuttle driver can be reached at: 801-698-5048, or 801-387-7100. Rides to the terrace are available 24/7.

Campus Parking: Students are required to park in blue-lined parking areas/stalls only. The white-lined parking stalls are reserved for patients and visitors only. Blue-lined stalls located in the Emergency Department lot are restricted to select employees only – students are not permitted to park in this area. Security monitors all parking areas. Citations will be issued to non-approved vehicles.

WARNING

Please be advised that a computer program tracks citations received. After receiving two citations, the student will lose clinical privileges. For questions/concerns, call: 801-387-7101, Monday – Friday, 8:00am – 4:00pm
QUESTIONS: If you have any questions concerning parking, please call Security Monday – Friday 8:00 am – 4:00 pm at extension 7100 or 7101.
Central Region

Alta View Hospital, Intermountain Medical Center, LDS Hospital, Riverton Hospital, and TOSH

Student Placement Coordinator......................................................................................... 801-442-2245
ucrstudentprograms@imail.org

Main Hospital numbers:
- Alta View Hospital..................................................................................................................... 801-501-2600
- Intermountain Medical Center ................................................................................................. 801-507-7000
- LDS Hospital .......................................................................................................................... 801-408-1100
- Riverton Hospital ...................................................................................................................... 801-285-4000
- TOSH ..................................................................................................................................... 801-314-4100

Disaster Hotline:
- Alta View Hospital..................................................................................................................... 801-501-2686
- Intermountain Medical Center ................................................................................................. 801-507-2686
- LDS Hospital .......................................................................................................................... 801-408-2686
- Riverton Hospital ...................................................................................................................... 801-285-2686

Human Resources:
- Alta View Hospital..................................................................................................................... 801-501-2770
- Intermountain Medical Center ................................................................................................. 801-507-7910
- LDS Hospital .......................................................................................................................... 801-408-1861
- Riverton Hospital ...................................................................................................................... 801-285-2019
- TOSH Hospital / Clinics ............................................................................................................ 801-314-2772

Security ..................................................................................................................................... Ext. 2000

Risk Management .............................................................................................................. 801-507-2950

Emergency Code Responses
All emergency Codes are listed in your Student Orientation manual. Dial extension 33333, state problem and location.

Computer Access
Students who need computer access must have their instructor submit a request to Student Programs via email.

Tobacco Free Campuses
Central Region facilities are 100 percent tobacco free. No tobacco use is allowed within the facilities or on the grounds, hospital-owned sidewalks, streets, parking garages and/or areas maintained by Intermountain Healthcare’s Central Region. Included are Intermountain Medical Group clinics located in the Central Region.

Parking at Central Region Hospitals
Students are to park in employee parking areas only. Employee parking stalls are generally indicated by blue striping (exception: LDS Hospital). Parking is very competitive at all five hospitals and we need to ensure that our patients and guests have access to parking spaces. Please leave parking spaces/stalls, which are closer to the hospital, open for patients.

Alta View Hospital: Employee parking areas are located to the east of the Intermountain Sandy Clinic, to the north of the Women’s Center, and in the far south parking lot.
Intermountain Medical Center: Employee parking areas are located on the south and west ends of the main parking lot. Shuttles are available every few minutes to transport guests (including students) and employees to each building on campus.

LDS Hospital: You may park anywhere in either parking garage on C Street. Please do not park on the street.

Riverton Hospital: Employee parking areas are located on the far ends of both the east and west parking lots.

TOSH: The employee parking area is located in the south parking lot (green area on map).
American Fork Hospital, Orem Community Hospital and Utah Valley Hospital

Facility Specific Information

Student Placement Coordinator ......................................................................................... 801-357-3437

Main Hospital numbers:
- American Fork ............................................................................................................. 801-855-3300
- Orem Community ........................................................................................................ 801-224-4080
- Utah Valley .................................................................................................................... 801-357-7850

Security:
- American Fork ............................................................................................................. 801-855-3565
- Orem Community ........................................................................................................ 801-357-3301
- Utah Valley .................................................................................................................... 801-357-7126

Human Resources ........................................................................................................... 801-357-7035
Risk Management .......................................................................................................... 801-357-7299

Emergency Code Responses
All emergency Codes are listed in your Student Orientation manual. Dial extension 33333, state problem and location.

Tobacco Free Campuses
South Region facilities are 100 percent tobacco free. No tobacco use is allowed within the facilities or on the grounds, hospital-owned sidewalks, streets, parking garages and/or areas maintained by Intermountain South Region. Included are Intermountain Medical Group clinics located in the South Region.

Parking Information
Due to limited parking, students must park in specified lots, noted below. During construction parking may change, please talk with your Intermountain supervisor/preceptor or the facility’s Security department to keep informed of parking changes.

AFH: Students must park on the east side of the hospital near the Education Center in employee parking. Cars parked illegally will be booted or towed by a towing service for a fee.

OCH: Students must park in the most westerly lot located east of the soccer field and west of the Women’s Center. Enter through the ER entrance. Cars parked illegally will be booted or towed by University Towing (801-377-8200).

UVH: Students must park in the new employee lots located on the south end of campus. The south, west and north ends are available for use.

Parking violations
- For the first parking violation, the student will be issued a warning.
- The second violation will include a tire boot and a $35 fine to remove and a loss of parking privileges. Fines are paid at the facility’s Security department.
- For the third violation, the car will be towed by University Towing (801-377-8200).

To report a safety concern, contact the security officer at 801-357-7266.
Delta Community Hospital

C. Facility Specific Information

Student Placement Coordinator ................................................................. 435-864-1514
Main Hospital number ............................................................................. 435-864-5591
Facility Privacy Coordinator ................................................................. Ext. 41511
Human Resources ................................................................................... Ext. 41514
Risk Management .................................................................................. Ext. 41517

Emergency Code Responses
All emergency Codes are listed in your Student Orientation manual. Dial extension 41505, state problem and location.
Fillmore Community Hospital

D. Facility Specific Information

Student Placement Coordinator ......................................................................................... 435-743-1515
Main Hospital number ........................................................................................................ 435-743-5591
Facility Privacy Coordinator ............................................................................................... 435-743-1511
Human Resources ............................................................................................................. 435-743-1515
Risk Management .............................................................................................................. 435-734-1564

Emergency Code Responses

All emergency Codes are listed in your Student Orientation manual. Dial extension 31505, state problem and location.
Sanpete Valley Hospital

E. Facility Specific Information

Student Placement Coordinator ................................................................. 435-462-4133
Main Hospital number .................................................................................. 435-462-2441
Facility Privacy Coordinator ....................................................................... Ext. 4181
Risk Management .......................................................................................... 435-462-4163

Sanpete Valley Emergency Code Responses
All emergency Codes are listed in your Student Orientation manual. Dial extension 81, state problem and location.

Parking Information
Employees, students and volunteers park in the east parking lot behind the hospital.
Sevier Valley Hospital

F. Facility Specific Information

Student Placement Coordinator ................................................................. 435-893-0532
Main Hospital number ......................................................................................... 435-893-4100
Facility Privacy Coordinator .............................................................................. Ext. 0515
Risk Management ............................................................................................... 435-893-0534

Emergency Code Responses
All emergency Codes are listed in your Student Orientation manual. Dial extension 33333, state problem and location.

Parking Information
Students may park in the south employee lot (east of Home Health building), the dialysis parking lot (west and south of dialysis) and the north parking lot (when complete). During construction parking may change, please talk with your Intermountain supervisor/preceptor or the facility’s Security department to keep informed of parking changes.

• Do not park in the stalls closest to the hospital; these are for patients and hospital visitors.
• Do not park in the stalls outside of the ER, or the middle parking lot east side by ER. These stalls are also for patients.
Southwest Region

**G. Dixie Regional Medical Center, Garfield Memorial Hospital, and Cedar City Hospital**

Student Placement Coordinator ................................................................. 435-251-2375
  swrstudents@imail.org
  Fax: 435-251-2377

Main Hospital numbers:
- Dixie Regional ........................................................................................................ 435-251-1000
- Garfield Memorial ...................................................................................................... 435-676-8811
- Cedar City ................................................................................................................ 435-868-5000

Human Resources:
- Dixie Regional ........................................................................................................ Ext. 2121
- Garfield Memorial ...................................................................................................... Ext. 1256
- Cedar City ................................................................................................................ Ext. 5826

Security:
- Dixie Regional ........................................................................................................ Ext. 5000
- Garfield Memorial ....................................................................................................... Ext. 202
- Cedar City (available from 9:00pm – 6:00am) ....................................................... Ext. 5481

Risk Management:
- Dixie Regional ........................................................................................................ Ext. 2119
- Garfield Memorial ...................................................................................................... Ext. 528
- Cedar City ................................................................................................................ Ext. 5333

**Emergency Code Responses**

*Emergency Codes are listed in your Student Orientation manual; the following are in addition to those listed.*

Dial extension 33333, state problem and location.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Initial Response</th>
<th>Follow-up</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rapid Response Team</strong></td>
<td>Code called when staff or family members want to provide early, rapid intervention to a patient with deteriorating symptoms.</td>
<td>Follow the instructions from the person in charge.</td>
<td>- N/A</td>
</tr>
<tr>
<td><strong>Code Purple</strong></td>
<td><strong>Urgent Blood Products</strong> Code called when blood products are needed in an emergent situation, requiring expediency.</td>
<td>Follow the instructions from the person in charge.</td>
<td>- N/A</td>
</tr>
<tr>
<td><strong>Code Orange</strong></td>
<td><strong>Decontamination</strong> Code called to provide decontamination for the healthcare team and patients in the community.</td>
<td>Follow the instructions from the person in charge.</td>
<td>- N/A</td>
</tr>
</tbody>
</table>
Parking at Southwest Region Hospitals

Dixie Regional:
- **400 East Campus:** Park in the Employee Parking lot on the corner of 600 South and 300 East during the day. You can also park on the street; however, we encourage you to use the parking lot since the streets are frequently used by our surrounding neighbors. After 5:00 pm you can park in the hospital lot.
- **Health and Performance Center:** Park in any of the blue lined spaces during the day. After 5:00 pm you can park in any space.
- **Dixie Regional River Road Campus and Health and Performance Center:** Students who rotate at these two facilities should park in the Health and Performance employee parking area located at 652 South Medical Center Drive (St. George). Day and night shifts are included.
- **Cedar City:** Park in the employee parking areas.
- **Garfield Memorial:** Contact Human Resources, 435-676-1256; or Security, 435-676-1202.

Entering the Hospital
- **400 East Campus:** Please use the entrance on 500 South. This is the main entrance to the hospital.
- **River Road Campus:** Do not use the ER entrance during the day unless you are doing clinical hours there. Otherwise please use the two front entrances of the hospital. The entrance on the south side puts you the closest to the patient tower. After 8:00 pm you must enter through the ER and check in with security.
Park City Hospital

H. Facility Specific Information

Student Placement Coordinator ................................................................. 435-658-6755
Main Hospital number .................................................................................. 435-658-7000
Facility Privacy Coordinator ......................................................................... 435-658-6780
Human Resources (HR assistant) ................................................................. 435-658-6711
Risk Management ....................................................................................... 435-658-6722

Emergency Code Responses
All emergency Codes are listed in your Student Orientation manual. Dial extension 33333, state problem and location.

Parking Information
Students may park in designated employee parking areas. Illustrated as “staff parking” on map below.

PLEASE NOTE:
This map is a future map of Park City Hospital, which includes expansion yet to be completed. The space labeled Conference Center Parking, is construction only parking, and the portions to the right of Patient and Visitor Parking is yet to be completed. Campus construction will continue until 4th quarter of 2016.
Heber Valley Hospital

I. Facility Specific Information

Student Placement Coordinator ................................................................. 435-657-4383
Main Hospital number ................................................................................. 435-654-2500
Facility Privacy Coordinator ...................................................................... 800-442-4845
Human Resources ....................................................................................... 435-657-4378
Risk Management ...................................................................................... 435-658-6722

Emergency Code Responses
All emergency Codes are listed in your Student Orientation manual. Dial extension 85, state problem and location.

Parking Information
Students may park in the south employee lot (south of the dock), the southeast employee lot (far east side of hospital campus).

• Do not park in the stalls closest to the hospital; these are for patients and hospital visitors.
• Do not park in the stalls outside of the ER, or the Radiology department (east side of hospital). These stalls are also for patients.
Primary Children’s Hospital

Facility Specific Information

Student Placement Coordinator ......................................................................................... 801-662-3520
Main Hospital number ........................................................................................................ 801-662-1000
Security .............................................................................................................................. 801-662-1020
Privacy Coordinator ............................................................................................................ 801-662-3814
Human Resources ............................................................................................................. 801-662-6240

Emergency Code Responses

All emergency Codes are listed in your Student Orientation manual. Dial extension 33333, state problem and location.

Philosophy

“*The Child First and Always.*”

Mission

“To attain the highest levels of excellence in the provision of healthcare for children in an atmosphere of love and concern.”

Vision

“To provide the highest value for outstanding pediatric care, medical education, child advocacy, and research in the United States.”

Values

- Mutual Respect: We treat others the way we want to be treated.
- Accountability: We accept responsibility for our actions, attitudes, and mistakes.
- Trust: We can count on each other.
- Excellence: We do our best at all times and look for ways to do it even better.
- Integrity: We are principled, honest, and ethical and we do the right thing for those we serve.

Parking

Due to limited parking, students (including PCH employee/students) are not allowed to park onsite at either the hospital parking terrace or the Eccles Outpatient parking terrace during peak business hours, which are 7:00am to 4:00pm, Monday through Friday. Students are expected to travel to PCH via UTA public transit (bus, TRAX, etc.). UTA bus/TRAX passes are available to students who do not receive passes through their respective school. UTA transit schedules are found online at: [http://www.rideuta.com/](http://www.rideuta.com/). Students may park in the PCH parking structure during non-peak times/days.

Primary Children’s is a Tobacco Free Campus

No tobacco products are allowed in PCH facilities or on the grounds, hospital-owned sidewalks, streets, parking garages/lots, property. PCH staff members, volunteers and students are expected to help enforce this policy with visitors.

Zero Harm

“*The Child First and Always-Do No Harm*”

Every Primary Children’s Team Member has an absolute obligation to speak up for safety. You will learn more about Zero harm during your orientation to the hospital.
Preventing Child Abduction
Missing Person/Child Response Plan

A. What to do if you discover a person/infant/child is missing
   1) Call 33333 immediately to report the event. Stay on the phone with the Operator to give the following information:
      - Description of the missing person (adult, child, etc.)
      - Description of any suspects.
      - Location or site of disappearance
   2) Operators will immediately announce overhead CODE PINK.

B. Code Pink is announced overhead
   1) Move quickly to closest exit to prevent access.
      - This included external exits as well as elevators and stairwells
   2) Instruct everyone to stay in the area until the Code Pink has been cleared
   3) Assess the area paying special attention to closets, offices, all restrooms, stairwells, housekeeping closets, etc.
   4) In the case of a missing child/infant:
      - Stop and question any person with an infant or child, (including those with pink badges or who appears to be an employee).
      - Stop and question any person who possesses anything that could hold an infant or child and search the item (bag, package, overcoat, stroller, etc.).
      - Do not physically restrain anyone who becomes uncooperative.
      - Shadow an uncooperative or suspicious person at a safe distance and call 33333 to report the suspect's clothing, appearance, and direction of travel.
   5) Do not allow any unattended child (<18 years) to leave the area until the code pink has been cleared.
   6) Administration or Security will be responsible for actual or delegated notification of police and communications department.
   7) Students are not allowed to transport patients and must always be with an employee who has a Pink Badge. This includes when a patient is being discharged from the hospital.

C. TotGuard responsibilities at Primary Children's Hospital
   1) TotGuard is an infant/child security system designed to help you and PCH support our commitment to protect the patients in our care.
      Place the desired tag on patient:
      • Patient Tag (PT):
        - Low flight or low abduction risks
        - Alarms at all facility perimeter exits. Tags will not alarm if the patient leaves the unit or if removed from patient.
      • Pediatric Patient Tag (PPT):
        - Flight or abduction risks
        - Sets off alarm at all facility perimeter exits and when tag/band is cut.
      • TotTag (TT)
        - Patients 0-3 months and greater than 5 years
        - Alarm sounds at all facility exits and when tag is exposed to light or contact with body heat is lost.
   2) Discharging a patient with a TotGuard Tag
      - PPT and TT must be unassigned prior to removal to avoid an alarm
      - Remove tag and return to the HUC desk
      - Notify your unit HUC or Charge Nurse to discharge the patient in the TotGuard system
Primary Children’s Hospital

Student Quiz
Please complete this quiz and return with your student profile

1. Your first action when you hear a CODE PINK is to:
   a. Go to the closest exit
   b. Report to your supervisor for instructions
   c. Stay by the phone
   d. Call ext. 33333

2. Students are allowed to transport patients within the hospital.
   a. True
   b. False

3. This TotGuard tag is placed on a patient with low flight or low abduction risks:
   a. TotTag (TT)
   b. Pediatric Patient Tag (PPT)
   c. Patient Tag (PT)
   d. All of the above

Student Name (print): ___________________________ Date: ________________
Student Signature: _____________________________
School: ______________________________________
Intermountain Homecare

J. Home Health, Hospice, Infusion Therapy, Home Medical Equipment

Student Placement Coordinator ................................................................. 385-887-6520
Homecare Main Office ............................................................................ 385-887-6000
Security .................................................................................................. 385-408-2000
Compliance Coordinator ...................................................................... 385-887-6756
Risk Manager ....................................................................................... 385-887-6756
K. Specific Information

Student Placement Coordinator................................................................. 801-442-3980

The Intermountain Medical Group services several Intermountain clinical sites. Contact the Student Placement Coordinator, at the phone number listed above, for information relevant to the specific location(s) you have been assigned.