

## **Activating Your Intermountain Account**

**Please Note:** It may take up to 30 minutes for all systems to sync to a newly activated account. Please be aware that you may not be able to login to all systems or see all icons until this sync is completed

## Follow these steps to activate your account:

- 1. Go to Google.com
- 2. In the Google search window, type in "ihc activate account"

Google	ihc activate account							Q
	Q All	🗉 News	🖾 Images	🧷 Shopping	▶ Videos	: More	Settings	Tools

3. Select the top search result which will be "Activate Account - Intermountain Healthcare"

intermountainhealthcare.org > activateAccount •

## Activate Account - Intermountain Healthcare

Activate Account. User ID. OR. Intermountain Employee ID. OR. First Name. Last Name. Group ID. Intermountain Healthcare Public Website.

4. The Intermountain Support window opens; enter your User ID

Home Change Password Reset Forgotten Password	Activate Account	
Activate Account	User ID	
Email Forgotten Username	OR	
2-Step Activation	Intermountain Employee ID	
	OR	
	First Name	
	Last Name	
	Group ID	

5. Click Submit



6. Complete the required fields including your **date of birth**, your **new password** twice, a challenge question, and then enter your **electronic signature**. Then click **Submit**.

Support				
Home Change Password Reset Forgotten Password Activate Account Activate Expired Account Email Forgotten Username 2-Step Activation	Activate Account Please enter the following information Date of Birth I J JAN I 1925 New Password Re-enter New Password Challenge Question			
	INTERMOUNTAIN HEALTHCARE     ACCESS AND CONFIDENTIALITY AGREEMENT     SECTION 1.0. PURPOSE AND DEFINITION     SECTION 1.0. PURPOSE AND DEFINITION     Intermountain's     policies, protect Confidential Information, assure that it remains confidential, and     permit it to be used for appropriate purposes. Those laws and policies assure that     Confidential Information, which is sensitive and valuable, remains confidential. They     also permit you to use Confidential Information only as necessary to accomplish     legitimate and approved purposes. You need access to Confidential Information     because you have one of the following roles:     A. An Intermountain Workforce ember, which includes volunteers (a "Workforce")			
	I have read and agree to the Intermountain Healthcare Access and Confidentiality Agreement shown above ("ACA"). ACA Electronic Signature			

- 7. You will receive a notification that your account has sucessfully activated. Please allow up to 15 30 minutes for all systems to sync.
- NOTE: If you get a notice that the account is already active, you may currently have a password set. If you are unsure what the password is, call our Help Desk (801) 507-3456 to set a temp password. Then choose the "Activate Expired Account" option on the left. Use the temp password for your current password.

Support		
Home Change Password Reset Forgotten Password Activate Account Activate Expired Account Email Forgotten Username 2-Step Activation	Activate Account	
	This account is already active.	
	User ID kr 1	
	OR	
	Intermountain Employee ID	
	OR	
	First Name	
	Last Name	
	Group ID	
	Submit	

9. If you have any additional issues, please call the Help Desk at (801) 507-3456.