

FORMS FOR DIABETES AT SCHOOL

Form	Purpose	Facts	When/how to use
Diabetes Medical Management Orders (DMMO) or Diabetes Medical Management Plan (DMMP)	<ul style="list-style-type: none"> ▪ Form completed by and signed by your health care provider (MD/NP) ▪ Legal document providing proof that your child has diabetes and that they must receive insulin/medication at school as well as emergency care and appropriate/safe diabetes care at school ▪ Utilized by the nurse to set up the plan for diabetes management at school 	<ul style="list-style-type: none"> ▪ Comprehensive outline of diabetes information for the school to use as a guide in providing care and assistance to a student with diabetes ▪ Includes guide for treating hypoglycemia, dosing for meals, when/how to use glucagon and insulin pump and CGM use at school 	<ul style="list-style-type: none"> ▪ Completed at the request of a parent ▪ Form should be completed by health care provider, parents, school nurse and other school personnel involved in student's care ▪ Form should be signed by your health care provider ▪ Must be updated if doses change
Section 504 Plan	<ul style="list-style-type: none"> ▪ To accommodate the needs of individuals with disabilities and/or other health impairment (that limits one or more of the student's major life activities) in order for them to participate in school and receive equal access to opportunities and activities ▪ Does not require a health care provider's signature 	<ul style="list-style-type: none"> ▪ Civil rights legislation (Section 504 of Rehabilitation Act of 1973) ▪ Any school that receives federal funding must comply with Section 504 ▪ Students with diabetes qualify for section 504 ▪ The plan outlines both the responsibilities of the school and of the parents 	<ul style="list-style-type: none"> ▪ Developed by school team which may include administration, teachers, counselors, etc ▪ Outlines accommodations needed at school for Diabetes Management which may include: <ul style="list-style-type: none"> ▪ Access to Wi-Fi for CGM transmission ▪ Access to phones to contact parents for questions/concerns ▪ Access to bathroom/water/glucose sources during tests ▪ Allow to retake tests if glucose is < 80 or > 300 prior to test ▪ No penalty for absences related to diabetes ▪ Full participation in all school-sponsored activities ▪ Maintenance of confidentiality and student's right to privacy
Individualized Education Plan (IEP)	<ul style="list-style-type: none"> ▪ To accommodate the needs of individuals with learning disabilities and special education needs ▪ Does not require a health care provider's signature 	<ul style="list-style-type: none"> ▪ A program under education legislation (Individuals with Disabilities in Education Act – IDEA) ▪ Any student with a learning disability may qualify 	<ul style="list-style-type: none"> ▪ Appropriate when student has been identified as having special education needs ▪ Should be completed by parents, special education staff, and school personnel involved in student's care ▪ Does not require a health care provider's signature
Emergency Action Plan (EAP)	<ul style="list-style-type: none"> ▪ Written by the school nurse for school personnel on what to do in an emergency ▪ Does not require a health care provider's signature 	<ul style="list-style-type: none"> ▪ Treatment for hypoglycemia, hyperglycemia and severe hypoglycemia 	<ul style="list-style-type: none"> ▪ Used in case of Emergency ▪ Includes information obtained from parent
Individual Health Care Plan (IHCP)	<ul style="list-style-type: none"> ▪ Written by the school nurse for the school personnel with input from parent on daily care of student ▪ Does not require a health care provider's signature 	<ul style="list-style-type: none"> ▪ The school nurses plan created with input from the parent 	IHP addresses the following: <ul style="list-style-type: none"> ▪ What to do in case of Emergency ▪ When to give insulin ▪ Location and timing of blood glucose monitoring ▪ Student should never be alone if hypoglycemic ▪ Identity of trained diabetes personnel ▪ Location of diabetes supplies ▪ Free access to water and restrooms ▪ Nutritional needs, meals and snacks