

## Contingent Workforce Orientation - Checklist -

As a contingent worker for Intermountain Health, you must complete certain educational requirements before beginning your work assignment to meet federal safety and compliance regulations.

The title of each educational component is noted below. The content for each component is found in the *General Orientation: Contingent Workforce in a Business Facility* booklet provided to you. As you review this booklet, please check the box to the left of each topic as you complete it.

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|---|---|
| <input type="checkbox"/> Introduction                   | <input type="checkbox"/> Hazardous Materials                      |
| <input type="checkbox"/> Contingent Worker Requirements | <input type="checkbox"/> Corporate Compliance                     |
| <input type="checkbox"/> Campus Conditions              | <input type="checkbox"/> Privacy & Security of Health Information |
| <input type="checkbox"/> Roles & Responsibilities       | <input type="checkbox"/> Always Safe                              |
| <input type="checkbox"/> Professional Image             | <input type="checkbox"/> Harassment-Free                          |
| <input type="checkbox"/> Patient Respect and Dignity    | <input type="checkbox"/> Event Reports / Incident Reports         |
| <input type="checkbox"/> Environmental Safety           | <input type="checkbox"/> Reporting Workplace Violence             |
| <input type="checkbox"/> Employee Health                |   |

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Worker's Name (print full name)

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Worker's Signature

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Date