

## Contingent Workforce Orientation

### - Checklist -

As a contingent worker for Intermountain Health, you must complete certain educational requirements before beginning your work assignment to meet federal safety and compliance regulations. This is also a hospital accreditation requirement of The Joint Commission.

The title of each educational component is noted below. The content for each component is found in the *General Orientation: Contingent Workforce in a Clinical Facility* booklet provided to you. As you review this booklet, please check the box to the left of each topic as you complete it.

- Introduction
- Contingent Worker Requirements
- Campus Conditions
- Roles & Responsibilities
- Professional Image
- Patient Rights & Responsibilities
- Patient Respect and Dignity
- Environmental Safety
- Employee Health
- Hazardous Materials
- Corporate Compliance
- Privacy & Security of Health Information
- Quality Assessment Performance Improvement
- Always Safe
- National Patient Safety Goals
- Harassment-Free
- Drug and Alcohol Awareness
- Event Reports / Incident Reports
- Reporting Workplace Violence
- EMTALA

The following topic is for workers in specific areas. Check the box to the left of each topic as you complete it. If they do not apply, write NA over each box.

- Special Topics:* For Workers Near Radiation Sources

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Worker's Name (print full name)

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Worker's Signature

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Date