

## Employee Assistance Program

## Return to Work

**Return to Work Agreement (Sample)**

Consult Human Resources and your legal department with regards to use of the Return to Work Agreement. This document can be used as a guide to create a return to work document that aligns with your policies.

Employee Name: \_\_\_\_\_

I have been provided the opportunity to return to work. I agree that my returning to and continuing to work is contingent upon the following:

- (1) Adhere to the recommendations agreed upon with the company at which I am employed.
- (2) Sign all release of information documentation required to allow the company (representative) to assure compliance with treatment recommendations.
- (3) Be able to perform the essential functions of my job with or without a reasonable accommodation. I agree to adhere to these job expectations and performance requirements.
- (4) I understand that failure to comply with any of the terms of this Return to Work Agreement may constitute a breach of this Return to Work Agreement and lead to disciplinary action up to and including termination from the company at which I am employed.

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**Signatures:**

Employee: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Leader: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_