

March 13, 2020

With the recent outbreak and spread of COVID-19 novel coronavirus, Intermountain Healthcare (Intermountain) is actively engaged in measures to keep our patients, caregivers, and community safe, while still caring for our patients and community. Help us stop the spread; if you are sick, please do not visit an Intermountain facility—except, of course, as needed for your own care.

Effectively immediately, the following supplemental safety measures and restrictions regarding supplier access are being implemented. Unchanged is the current requirement that all supplier representatives be actively registered and certified with IntelliCentrics, Intermountain's supplier credentialing partner.

1. All business meetings between suppliers and Intermountain are encouraged to be held by video or teleconference. In-person meetings should only be scheduled if video or teleconferencing is not available and the meeting is absolutely necessary.
2. On-site visits that are not mission critical (e.g., optional case participation, sales calls, business reviews, facility tours, etc.) are not permissible and should be canceled, postponed, or if possible, moved to video or teleconference.
3. Except as noted below, all in-person visits from a supplier representative to an Intermountain facility require advanced written approval from Intermountain's Supply Chain Organization. Requests for that prior approval must be emailed to SupplierManagement@imail.org. It is not acceptable to obtain an appointment with hospital staff and then request approval for that visit.

Only the following are excepted from this additional pre-approval requirement and should continue under current protocol:

- a. Supplier representatives whose attendance is mission critical in delivering direct patient care (e.g., Cath labs, spine and orthopedic surgeries); and
 - b. Supplier representatives who access our facilities to service equipment or infrastructure.
4. If you have traveled to one of the CDC travel advisory countries, had a known exposure, have symptoms, traveled with or live with someone with symptoms, **DO NOT RETURN TO WORK AT AN INTERMOUNTAIN FACILITY** until you have been cleared to do so.

These measures remain in effect indefinitely. Intermountain will monitor compliance with these requirements through IntelliCentrics and by conducting certification and credentialing assessments at our facilities. Non-compliance may result in permanent revocation from our facilities.

Please make sure you adjust your business practices with Intermountain to comply with this notification. Any inquiries regarding this announcement should be directed to our Supplier Management program at SupplierManagement@imail.org.

We thank you in advance for supporting Intermountain's efforts to defend against the spread of COVID-19 novel coronavirus.

Respectfully,

John Wright

VP Supply Chain & Support Services

Dr. David Skarda

Surgical Services Clinical Program Medical Director