

Onboarding with symplr

It is the suppliers/vendors responsibility to register with Intermountain's supplier credentialing service before entering or working at an Intermountain facility.

If supplier/vendor participates in patient care or works in area of patient care:

1. Go to www.symplr.com.
2. Select "Vendor Registration" in the top right corner.
3. Select your access level; "All Access" or "Patient Care" recommended. Then click "Join symplr Now" tab.
4. Choose your plan; "Standard" is recommended. Then click "Continue to Account Information".
5. Continue with registration by providing "Login" and "Account Information".
6. Follow prompts to finalize registration.

If supplier/vendor works in non-patient care area:

1. Request an invitation for a General Credential Membership by calling (800) 373-9725 extension 1, or by emailing support@symplr.com.
2. Follow instructions in email to complete your General Credential Membership.

Once symplr credentialing is complete and supplier is at facility:

1. Supplier can check in using symplr app on any mobile device.
2. Scan the QR code at the symplr kiosk to print a day pass.

